

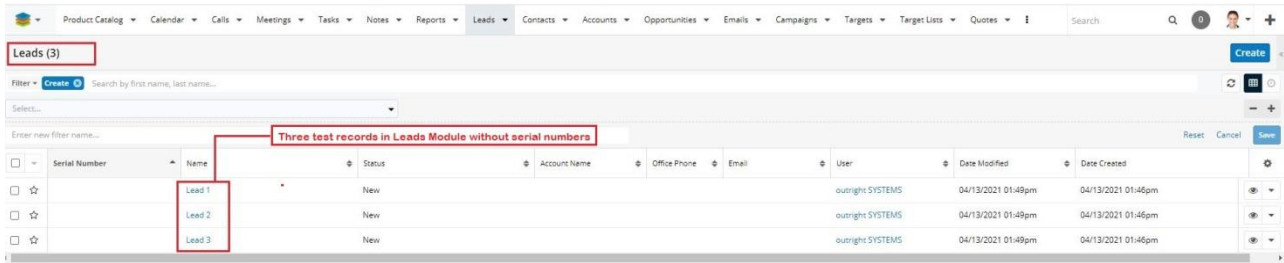


SugarCRM Auto Increment

User Guide

User Guide:-

1. Create three test records in the Leads Module.



2. Now create new auto increment settings for Leads module.



3. Select Leads in module list option. Enter prefix and suffix as per your requirement and save this setting.

Fill the required fields and save the settings

Module List: Leads
Field Prefix: AB-
Notify Email Address:
Select Module Field: Serial Number
Field Suffix: -XY
Latest Number: 0
Enable Padding:
Padding Length: 10
Padding character: 0

Save Cancel

4. Refresh the Leads pages and after that you can see serial number.

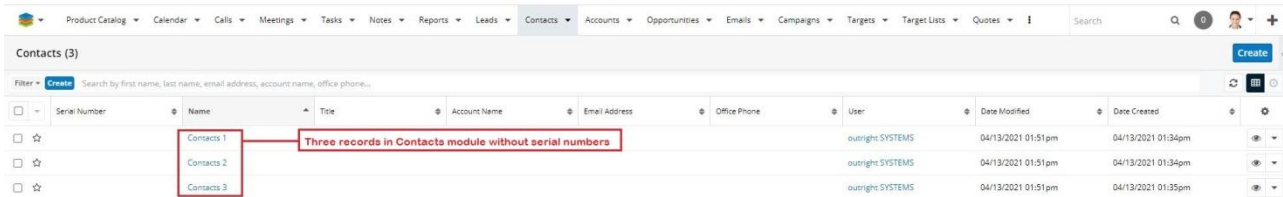
Leads (3)

Filter: Create Search by first name, last name...

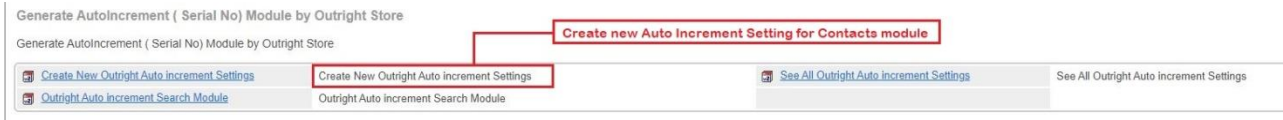
After refreshing the page you can see the serial numbers with prefix & suffix

Serial Number	Name	Status	Account Name	Office Phone	Email	User	Date Modified	Date Created
AB-1-XY	Lead1	New				outright SYSTEMS	04/13/2021 01:49pm	04/13/2021 01:46pm
AB-2-XY	Lead2	New				outright SYSTEMS	04/13/2021 01:49pm	04/13/2021 01:46pm
AB-3-XY	Lead3	New				outright SYSTEMS	04/13/2021 01:49pm	04/13/2021 01:46pm

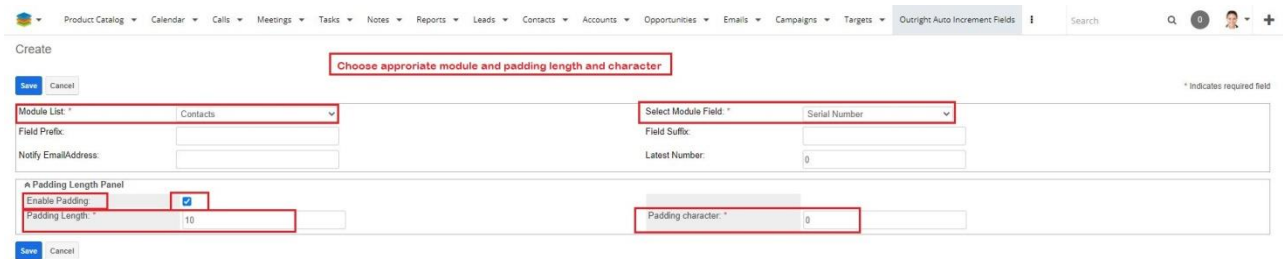
5. Create three test records in the Contacts Module.



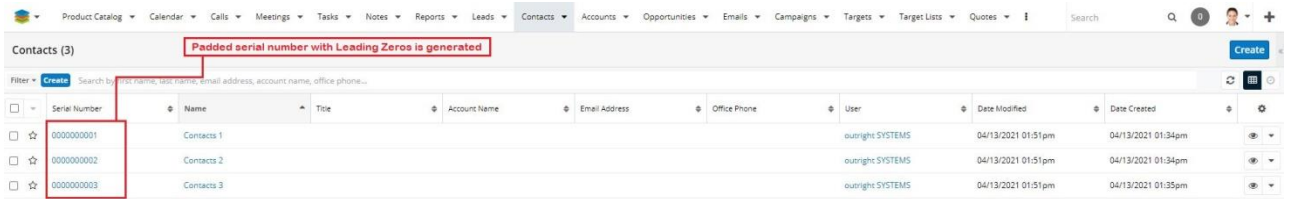
6. Now create new auto increment settings for Contacts module.



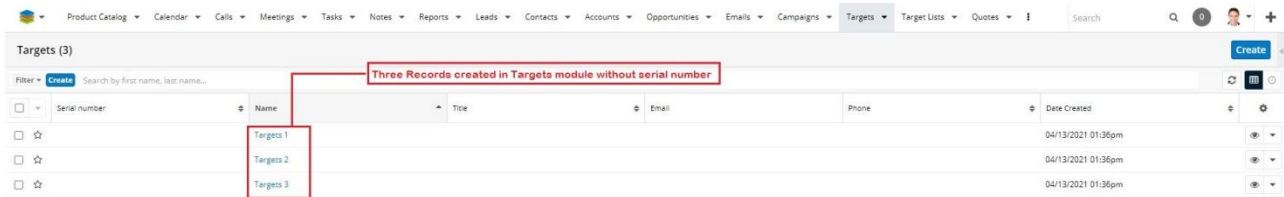
7. Select Contacts in module list option. Enable the padding option and enter the padding length and character.



8. Refresh the Contacts pages and then you can see serial numbers.



9. Create three test records in the Targets Module.



10. Now create new auto increment settings for the Targets module.



11. Select Targets in module list option. Enter the desired Latest number. (Your serial numbers will start from this number.)

Choose the latest number from which you want to start serial number

Module List: * Targets

Select Module Field: * Serial number

Field Prefix:

Field Suffix:

Notify EmailAddress:

Latest Number: 9999

Enable Padding:

Padding Length: * 5

Padding character: * #

12. Refresh the Targets module pages and you can see serial number.

Serial number automatically generated from latest number

Serial number	Name	Title	Email	Phone	Date Created
10000	Targets 1				04/13/2021 01:36pm
10001	Targets 2				04/13/2021 01:36pm
10002	Targets 3				04/13/2021 01:36pm

13. Go to the admin panel and select the see all Auto Increment settings options.



14. Here you can see module wise Auto Increment Settings.

