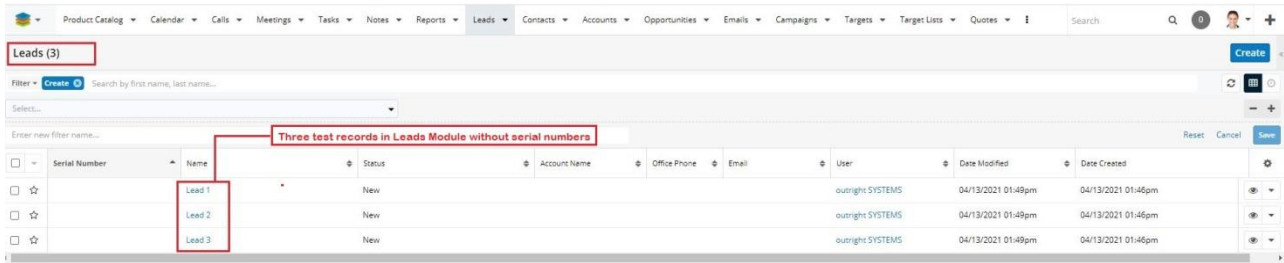SugarCRM Auto Increment

User Guide

User Guide:-

1. Create three test records in the Leads Module.

2. Now create new auto increment settings for Leads module.

3. Select Leads in module list option. Enter prefix and suffix as per your requirement and save this setting.

4. Refresh the Leads pages and after that you can see serial number.
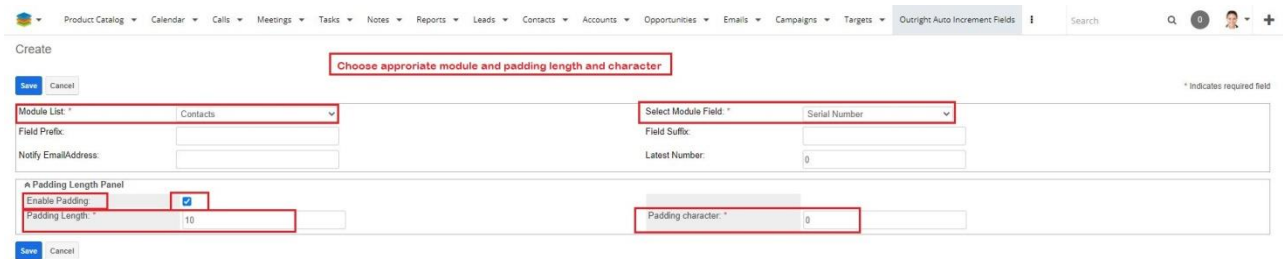
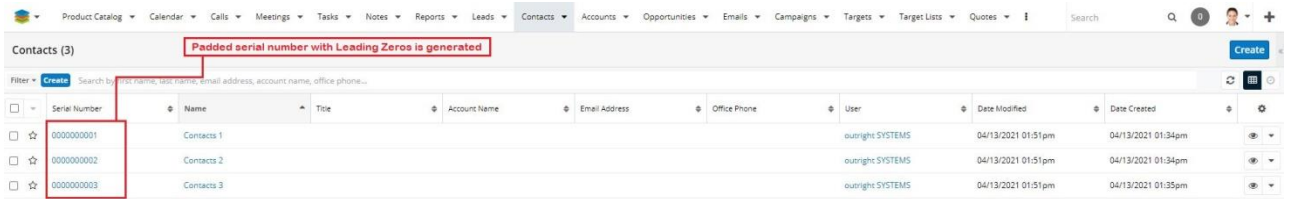**5.** Create three test records in the Contacts Module.
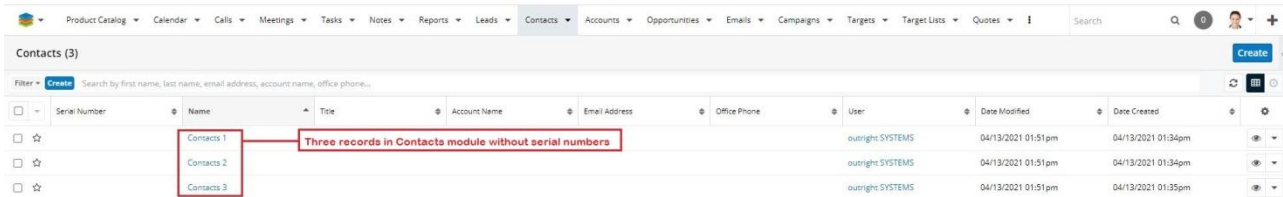
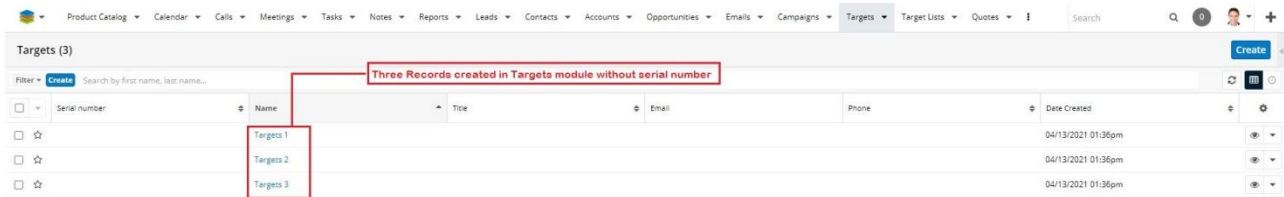**6.** Now create new auto increment settings for Contacts module.
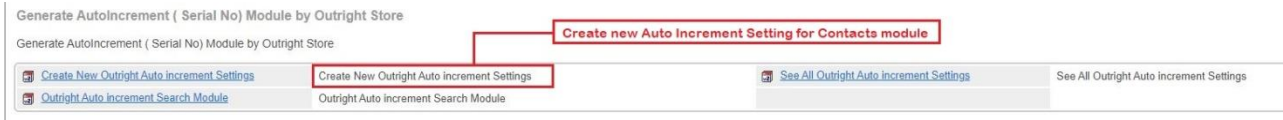
7. Select Contacts in module list option. Enable the padding option and enter the padding length and character.

8. Refresh the Contacts pages and then you can see serial numbers.

9. Create three test records in the Targets Module.

10. Now create new auto increment settings for the Targets module.

11. Select Targets in module list option. Enter the desired Latest number. (Your serial numbers will start from this number.)

12. Refresh the Targets module pages and you can see serial number.

13. Go to the admin panel and select the see all Auto Increment settings options.

14. Here you can see module wise Auto Increment Settings.