



SuiteCRM Direct Delete From List View

User Guide

User Guide

1. Go to the module list page (For which you enabled the delete button functionality).
2. Click on delete button beside the record name to delete the selected record.

The screenshot shows the 'CONTACTS' module list view in the Outright CRM. A red box highlights the delete button (a trash can icon) next to the first record, Domingo Fleckenstein. A red arrow points to this button with the text 'Click here to delete the single record'.

Name	Title	Account Name	Email	Office Phone	User	Date Created
Domingo Fleckenstein	President	T-Cat Media Group Inc	im.im@example.info	(351) 531-5479	Chris Olliver	12/31/2018 01:21pm
Elijah Odeh	President	A.D. Importing Company Inc	hr.im@example.biz	(414) 999-0567	Sally Bronsen	12/31/2018 01:21pm
Savannah Dimattila	IT Developer	Calm Sailing Inc	phone.kid@example.co.uk	(180) 572-0105	Chris Olliver	12/31/2018 01:21pm
Devon Bittner	President	Complete Holding	im21@example.co.jp	(412) 825-9824	Sally Bronsen	12/31/2018 01:21pm
Ashley Alashine	President	JJ Resources Inc	dev.info@example.info	(957) 348-5971	Will Westlin	12/31/2018 01:21pm
Theodore Brunette	Director Sales	Kaos Trading Ltd	support27@example.it	(580) 698-6346	Sarah Smith	12/31/2018 01:21pm
Lance Petri	Director Operations	South Sea Plumbing Products	dev44@example.co.jp	(022) 522-1897	Sarah Smith	12/31/2018 01:21pm
Frieda Leopard	VP Sales	J.K.M. Corp (HA)	dev.im.kid@example.net	(990) 105-8649	Chris Olliver	12/31/2018 01:21pm
Rudolph Strouse	Senior Product Manager	Waverly Trading House	qa53@example.it	(901) 039-9228	Will Westlin	12/31/2018 01:21pm
Rocio Roseberry	IT Developer	Max Holdings Ltd	kid26@example.com	(830) 622-3746	Chris Olliver	12/31/2018 01:21pm
Yvonne Novello	VP Operations	Southern Realty	info.section@example.com	(790) 695-9833	Sarah Smith	12/31/2018 01:21pm
Angelina Swiger	Senior Product Manager	Smith & Sons	qa.kid.im@example.name	(589) 446-0359	Max Jensen	12/31/2018 01:21pm
Bernadine Wetherbee	Senior Product Manager	NW Capital Corp	sales33@example.de	(338) 181-8767	Sally Bronsen	12/31/2018 01:21pm
Moses Fetterman	Mgr Operations	Avery Software Co	section.kid.section@example.edu	(866) 389-3774	Sarah Smith	12/31/2018 01:21pm
Althea Cianciolo	Director Operations	Southern Realty	vegan36@example.cn	(477) 643-4019	Sarah Smith	12/31/2018 01:21pm
Sterling Boylan	Mgr Operations	Smith & Sons	hr.sales.info@example.biz	(285) 489-5919	Max Jensen	12/31/2018 01:21pm
Stephen Northrup	VP Sales	NW Bridge Construction	support10@example.it	(855) 504-8456	Sally Bronsen	12/31/2018 01:21pm

3. Select the multiple records and click on mass delete button to delete the all selected records.

The screenshot shows the 'CONTACTS' module list view in the Outright CRM. A red box highlights the 'MASS ACTION' button, which includes a trash can icon. A red arrow points to this button with the text 'Click here to delete the bulk records'.

Name	Title	Account Name	Email	Office Phone	User	Date Created
Domingo Fleckenstein	President	T-Cat Media Group Inc	im.im@example.info	(351) 531-5479	Chris Olliver	12/31/2018 01:21pm
Elijah Odeh	President	A.D. Importing Company Inc	hr.im@example.biz	(414) 999-0567	Sally Bronsen	12/31/2018 01:21pm
Savannah Dimattila	IT Developer	Calm Sailing Inc	phone.kid@example.co.uk	(180) 572-0105	Chris Olliver	12/31/2018 01:21pm
Devon Bittner	President	Complete Holding	im21@example.co.jp	(412) 825-9824	Sally Bronsen	12/31/2018 01:21pm
Ashley Alashine	President	JJ Resources Inc	dev.info@example.info	(957) 348-5971	Will Westlin	12/31/2018 01:21pm
Theodore Brunette	Director Sales	Kaos Trading Ltd	support27@example.it	(580) 698-6346	Sarah Smith	12/31/2018 01:21pm
Lance Petri	Director Operations	South Sea Plumbing Products	dev44@example.co.jp	(022) 522-1897	Sarah Smith	12/31/2018 01:21pm
Frieda Leopard	VP Sales	J.K.M. Corp (HA)	dev.im.kid@example.net	(990) 105-8649	Chris Olliver	12/31/2018 01:21pm
Rudolph Strouse	Senior Product Manager	Waverly Trading House	qa53@example.it	(901) 039-9228	Will Westlin	12/31/2018 01:21pm
Rocio Roseberry	IT Developer	Max Holdings Ltd	kid26@example.com	(830) 622-3746	Chris Olliver	12/31/2018 01:21pm
Yvonne Novello	VP Operations	Southern Realty	info.section@example.com	(790) 695-9833	Sarah Smith	12/31/2018 01:21pm
Angelina Swiger	Senior Product Manager	Smith & Sons	qa.kid.im@example.name	(589) 446-0359	Max Jensen	12/31/2018 01:21pm
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Sterling Boylan	Mgr Operations	Smith & Sons	hr.sales.info@example.biz	(285) 489-5919	Max Jensen	12/31/2018 01:21pm
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