



SugarCRM Email2Lead

Installation/Configuration Guide

Pre-requisites

Please follow the below steps before installing the Record Receiver.

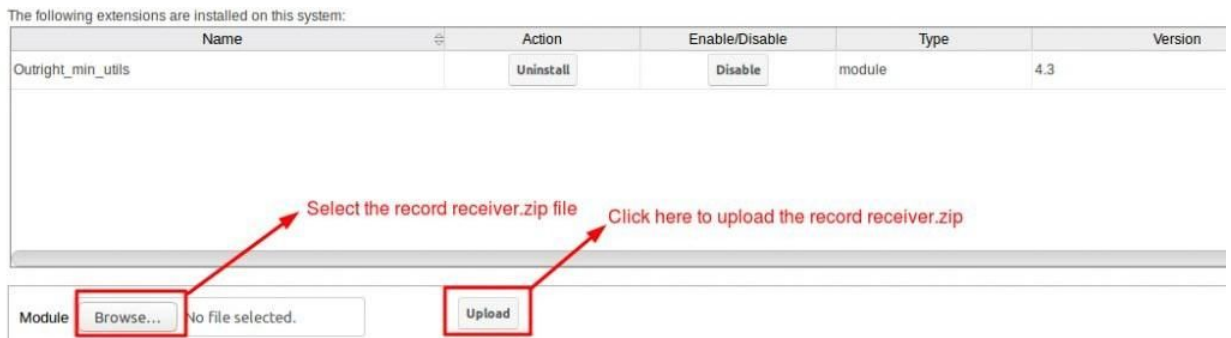
1. Log in as an Administrator.
2. Verify the CRM version should be compatible with Record Receiver.
3. CRM should have the Outright utils, if not then install the OutrightUtils package first then install the Record Receiver.
4. You must have a Group Inbound account to configure the Record Receiver.
5. Cron Job must be set up in CRM.

Installation Guide:-

1. Go to the Administration page.
2. Click on "**Module Loader**" to install the package.



3. Click on "**Choose File**" button and select the Record Receiver.zip.



4. Click on "**Upload**" to upload the file in CRM and then click on the Install button.

The following extensions are installed on this system:

Name	Action	Enable/Disable	Type	Version
Outright_min_utils	Uninstall	Disable	module	4.3

Module No file selected.

[Click Here to install](#)

Name	Install	Delete	Type	Version
Prereceiver	<input type="button" value="Install"/>	<input type="button" value="Delete Package"/>	Module	7

5. Again go to the Administration page and click on repair.

 Import Wizard	U
 Upgrade Wizard	U
 Backups	B
 Repair	C
 Diagnostic Tool	C
 Tracker	E
 PDF Manager	M
 Web Logic Hooks	M

[Click Here](#)

6. Click on "**Quick Repair and Rebuild**" and click on execute button.

NOTE: after installing each plugin, It is mandatory to repair and

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execute.

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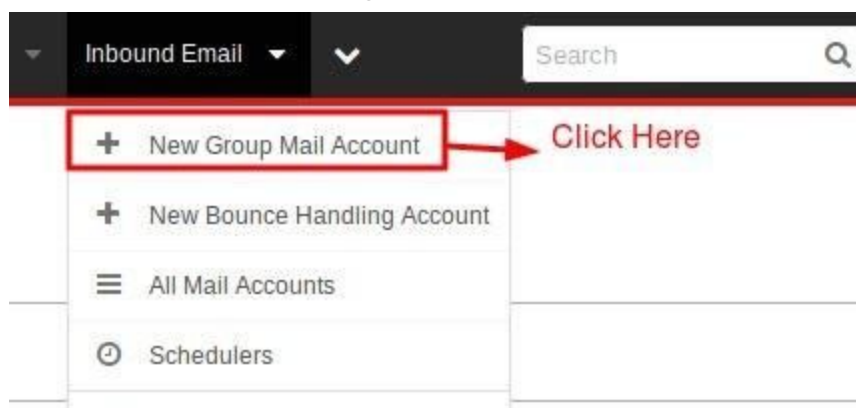
Outright

Configuration Guide:-

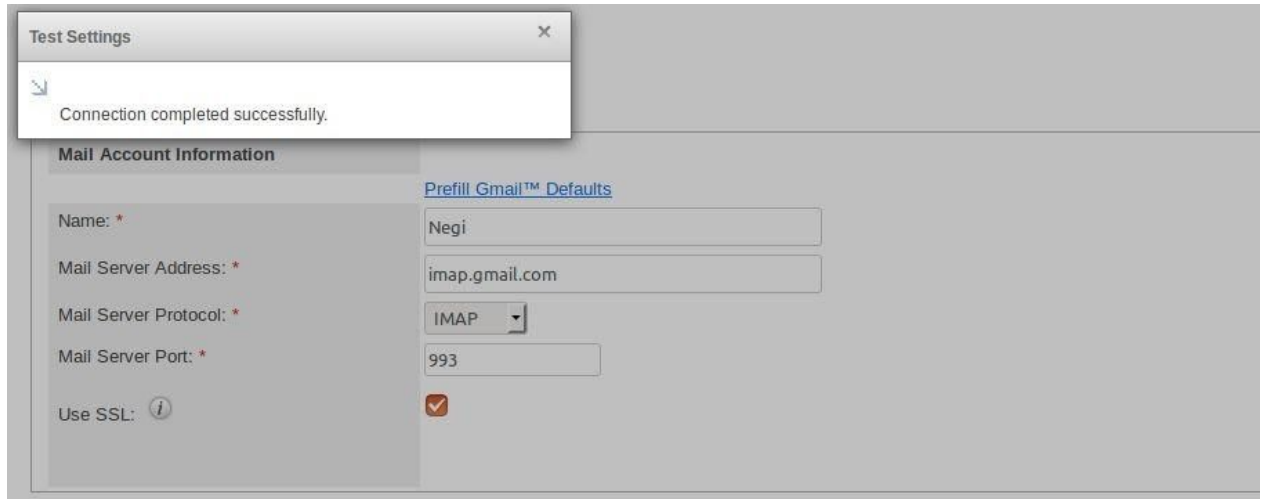
1. Go to the Administration page.
2. Click on the Inbound Email to configure the inbound email address.



3. Click on New Group Email Account, insert the all required information and checked **Import emails Automatically**.



4. Click on "**Test Settings**", observe that "**Connection completed successfully**" should appear on Pop-up.



NOTE: after installing each plugin, It is mandatory to repair and execute.

